

**Roanoke Public Libraries  
Virginia Room  
Grandin Court PTA Collection**

**Collection Description:**

**Repository:** Roanoke Public Libraries, Virginia Room

**Accession Number:** 2010.2.2

**Title:** Grandin Court PTA Collection

**Physical Characteristics:** 1 record storage box, 1 document storage case, 3 loose scrapbooks

**Donated by:** Grandin Court Elementary Parent Teacher Association (PTA)

**Arrangement:** Chronologically, by record type

**Creator:** Grandin Court Elementary PTA

**Reproduction Restrictions:** No known restrictions on publication. Virginia Room copy fees apply.

**Processor:** Angela Stiefbold, April 2025

**Historical Note:**

Roanoke City Public Schools' Grandin Court School opened to students in January 1951. The organizational meeting of the Grandin Court Parent Teacher Association (PTA) was held in February 1951, and the charter meeting in March 1951. The PTA provided coordination and communication between school staff and parents and organized fundraising efforts to support school activities.

**Scope and Content:**

The collection consists of meeting minutes (1951 through 1963-64) and scrapbooks (1951 through 1989-90) of the Grandin Court PTA.

Box 1 contains handwritten minutes of the Grandin Court PTA from its founding in February 1951 through the 1963-64 school year, as well as some financial records from the 1957-58 through 1960-61 school years.

The collection also consists of the contents of eleven scrapbooks, dating from 1951 through 1990. Ten scrapbooks document the activities of the Grandin Court PTA; one scrapbook, from 1951, memorializes the first semester and first sixth-grade class at the school. For preservation purposes, digital files were created of each scrapbook, and most scrapbooks were disassembled and their contents, including photographs, placed in folders in Box 2. However, three scrapbooks could not be disassembled without damaging materials.

PTA Scrapbooks include a wide variety of information, which varies by year, but generally includes the following: information about PTA leadership and budgets; PTA newsletters and informational flyers about fundraising and other activities; newspaper clippings about Grandin School and its students and teachers and Roanoke City Schools; programs from school events; information distributed by Roanoke City Schools; information from Grandin School staff; information on school field trips; thank you notes

received by the PTA, including many written by students; school calendars and lunch menus; summer activity information from organizations such as the YMCA; 1975-76 and 1977-78 Grandin School Yearbooks; and photographs.

While there are a few photographs that date from earlier years, the bulk of the photographs are found in scrapbooks that date from 1982 and later. Photographs document many student activities, though very few students are identified. Teachers and PTA volunteers are more often identified in photographs.

## **Container List:**

### **Box 1**

- Folder 1: 1951 PTA Meeting Minutes – February through May 1951, includes executive board and Regular Meeting minutes. First page includes contact information for PTA Secretaries through 1961
- Folder 2: 1951-52 PTA Meeting Minutes
- Folder 3: 1952-53 PTA Meeting Minutes
- Folder 4: 1953-54 PTA Meeting Minutes
- Folder 5: 1954-55 PTA Meeting Minutes
- Folder 6: 1955-56 PTA Meeting Minutes
- Folder 7: 1956-57 PTA Meeting Minutes
- Folder 8: 1957-58 PTA Meeting Minutes
- Folder 9: 1958-59 PTA Meeting Minutes
- Folder 10: 1959-60 PTA Meeting Minutes – Also includes information on deposits and disbursements and a “Fun Night” event flyer
- Folder 11: 1960-61 PTA Meeting Minutes – First page is a list of officers for 1960-61
- Folder 12: 1961-62 PTA Meeting Minutes
- Folder 13: 1962-63 PTA Meeting Minutes – First page is a list of officers for 1962-63
- Folder 14: 1963-64 PTA Meeting Minutes
- Folder 15: Financial Reports, Budgets – For 1957-58 through 1960-61

### **Box 2**

- Folder 1: 1951 School Scrapbook – Items removed from scrapbook. Includes one black and white 8”x10” photograph and five black and white photographs 4”x6” and smaller, of school staff, students, and building. See full description under Digital Files.
- Folder 2: 1951-57 PTA Scrapbook, part 1 – Items removed from scrapbook. Includes one 8”x10” black and white photograph of Early American Craftsmanship display and one 3”x 5” color photograph of student musicians. See full description under Digital Files.

- Folder 3: 1951-57 PTA Scrapbook, part 2 – Items removed from scrapbook. See full description under Digital Files.
- Folder 4: 1963-67 PTA Scrapbook, loose items – Items from the 1966-67 school year that no longer adhered to pages. See full description under Digital Files.
- Folder 5: 1967-71 PTA Scrapbook, 1967-68 – Items removed from scrapbook. See full description under Digital Files.
- Folder 6: 1967-71 PTA Scrapbook, 1968-69 – Items removed from scrapbook. See full description under Digital Files.
- Folder 7: 1967-71 PTA Scrapbook, 1969-70 – Items removed from scrapbook. See full description under Digital Files.
- Folder 8: 1967-71 PTA Scrapbook, 1970-71 – Items removed from the scrapbook. See full description under Digital Files. Includes two 3.5”x3.5” color photographs of Fourth Grade History Projects
- Folder 9: 1967-71 PTA Scrapbook, *The RCEA News* – Sept., Nov. 1970
- Folder 10: 1967-71 PTA Scrapbook, *Sister City News* – Sept., Nov. 1970, Mar. 1971
- Folder 11: 1967-71 PTA Scrapbook, *Cue Card from WBRA-TV* – Sept. 1970 – May 1971
- Folder 12: 1967-71 PTA Scrapbook, *News for Roanoke City Educators* – Sept. 1970 – May 1971
- Folder 13: 1967-71 PTA Scrapbook, *Roanoke City Educator* – Feb., Mar., Apr. 1971
- Folder 14: 1971-72 PTA Scrapbook, loose items – Items that were not attached to scrapbook pages. See full description under Digital Files.
- Folder 15: 1973-77 PTA Scrapbook, removed items, part 1 – Items that could be removed from scrapbook without damage. PTA Yearbook, thank you notes and cards. See full description under Digital Files.
- Folder 16: 1973-77 PTA Scrapbook, removed items, part 2 – Items that could be removed from scrapbook without damage. Includes PTA and school notices, 1976 School Yearbook, and six 3.5”x5” color photographs. See full description under Digital Files.
- Folder 17: 1977-79 PTA Scrapbook, 1977-78, part 1 – Items removed from scrapbook. Includes a 8”x10” black and white photograph of the front of the school building and two 3.5”x5” color photographs of Fourth Grade trip to Williamsburg and Jamestown, and 1978 School Yearbook. See full description under Digital Files.
- Folder 18: 1977-79 PTA Scrapbook, 1977-78, part 2 – Items removed from scrapbook. Thank you notes written by students. See full description under Digital Files.
- Folder 19: 1977-79 PTA Scrapbook, 1978-79 – Items removed from scrapbook. Includes seven 5”x7” black & white photographs of Fun Day, most damaged, three Polaroid photos of Arbor Day and a Christmas tree, and a

- 3.5"x5" color photograph of Science Club Ecology Walk. See full description under Digital Files.
- Folder 20: 1982-85 PTA Scrapbook, 1982-83 – Items removed from scrapbook. See full description under Digital Files.
- Folder 21: 1982-85 PTA Scrapbook, 1982-83, photographs – Items removed from scrapbook. Twenty-one color photographs, 4"x6" and smaller. See full description under Digital Files.
- Folder 22: 1982-85 PTA Scrapbook, 1983-84, part 1 – Items removed from scrapbook. See full description under Digital Files.
- Folder 23: 1982-85 PTA Scrapbook, 1983-84, part 2 – Thank you notes from students to the PTA, loose within scrapbook.
- Folder 24: 1982-85 PTA Scrapbook, 1983-84, photographs – Items removed from scrapbook. Thirty-six color photographs, 4"x6" and smaller. See full description under Digital Files.
- Folder 25: 1982-85 PTA Scrapbook, 1984-85, part 1 – Items removed from scrapbook. See full description under Digital Files.
- Folder 26: 1982-85 PTA Scrapbook, 1984-85, part 2 – Items removed from scrapbook. See full description under Digital Files.
- Folder 27: 1982-85 PTA Scrapbook, 1984-85, part 3 – Thank you notes from students to the PTA, loose within scrapbook.
- Folder 28: 1982-85 PTA Scrapbook, 1984-85, photographs & negatives – Items removed from scrapbook. Includes thirty 4"x6" and smaller color photographs and three negative strips. See full description under Digital Files.
- Folder 29: 1985-86 PTA Scrapbook, part 1 – Items removed from scrapbook. See full description under Digital Files.
- Folder 30: 1985-86 PTA Scrapbook, part 2 – Items removed from scrapbook. See full description under Digital Files.
- Folder 31: 1985-86 PTA Scrapbook, photographs – Items removed from scrapbook. Seventy-six 4"x6" and smaller color photographs. See full description under Digital Files.
- Folder 32: 1986-87 PTA Scrapbook – Items removed from scrapbook. See full description under Digital Files.
- Folder 33: 1986-87 PTA Scrapbook, photographs, part 1 – Items removed from scrapbook. Sixty-nine 4"x6" and smaller color photographs. See full description under Digital Files.
- Folder 34: 1986-87 PTA Scrapbook, photographs, part 2 – Items removed from scrapbook. Fifty-nine 4"x6" and smaller color photographs. See full description under Digital Files.
- Folder 35: 1987-88 PTA Scrapbook – Items removed from scrapbook. See full description under Digital Files.
- Folder 36: 1987-88 PTA Scrapbook, photographs – Items removed from scrapbook. Thirty-four 4"x6" and smaller color photographs. See full description under Digital Files.

Folder 37: 1989-90 PTA Scrapbook, part 1 – Items removed from scrapbook. See full description under Digital Files.

Folder 38: 1989-90 PTA Scrapbook, part 2 – Thank you notes and drawings from students, loose within scrapbook

Folder 39: 1989-90 PTA Scrapbook, photographs – Items removed from scrapbook. Eighty-four 4”x6” and smaller color photographs. See full description under Digital Files.

Folder 40: Undated script – Describes teachers

Folder 41: State and national PTA – Brochures, by-laws, and handbooks (ca. 1980s)

### **Loose Scrapbooks**

1963-67 PTA Scrapbook – See full description under Digital Files. Researchers should primarily consult digital copy. Loose items removed and placed in Box 2, Folder 4.

1971-72 PTA Scrapbook – See full description under Digital Files. Researchers should primarily consult digital copy. Loose items removed and placed in Box 2, Folder 14

1973-77 PTA Scrapbook – See full description under Digital Files. Researchers should primarily consult digital copy. Loose items and easily removed items are located in Box 2, Folders 30 and 31.

## Digital Files

1951 Scrapbook – Documents the first year of Grandin Court School through newspaper clippings and ephemera. All items were removed from scrapbook and placed in Box 2, Folder 1.

- a memorial to police sergeant Arthur W. Cooper, who worked with the school safety patrol
- the sixth grade class of Mrs. Skeens is represented by written “Histories,” a “Class Poem,” “Last Will and Testament,” “Farewell Grandin Court School”; there is also a written history of Mrs. Skeens’s 1951-52 6<sup>th</sup> grade class
- information on patrol boy trip to Washington, DC, and student football teams
- music programs
- a retirement letter from D.E. McQuilkin, School Superintendent, May 27, 1953
- photographs of school staff, including Mrs. Lucille Hannabas, Miss Ruth Williams, Miss Lucy Hanson Buford, as well as the “first graduating class”
- program of the Spring Concert, Highland Park School, May 1954 was loose within the scrapbook

1951-57 PTA Scrapbook – Documents the activities of the PTA, from its organizational meeting in February 1951 through May 1957. All items were removed from scrapbook and placed in Box 2, Folders 2 and 3.

- PTA constitution and by-laws
- list of charter members
- lists of 1951-52, 1953-54, and 1954-55 PTA officers
- typescript history of 1951-52 and 1954-55 PTA activities
- 1955-56 PTA treasurer’s report
- 1956-57 PTA budget
- 1956-57 Grandin Court PTA Yearbook
- PTA president’s annual report, May 1957
- programs from school musical events
- newspaper clippings about the school, the PTA, and their activities
- photographs of school band and fourth grade display on Early American Craftsmanship

1963-67 PTA Scrapbook – Documents the activities of the PTA and students. Loose items were removed and placed in Box 2, Folder 4.

- 1963-64, 1964-65, 1965-66, PTA Yearbooks
- 1964-65 PTA Annual Report
- 1965-66 list of PTA officers and proposed budget
- monthly PTA newsletters from 1965-66 and 1966-67
- music event programs

- announcements of PTA programs
- newspaper clippings and ephemera documenting activities of the PTA and students
- pamphlet, “Your Child and Reading”
- the 1965-66 school year pages include illustrations drawn by students

1967-71 PTA Scrapbook –Documents the activities of the PTA and students. All items were removed from scrapbook. PTA and school items were placed chronologically in Box 2, Folders 5 through 8. Issues of other organizations’ newsletters from 1970-71 were placed as follows: “News” (Roanoke City Schools) in Box 2, Folder 9, “Cue Card” from WBRA-TV in Box 2, Folder 10, “Sister City News” in Box 2, Folder 11, “The RCEA News” in Box 2, Folder 12, and “Roanoke City Educator” in Box 2, Folder 13.

- 1967-68, 1968-69, and 1970-71 PTA directories
- 1969-70 PTA Yearbook
- monthly newsletters
- various notices distributed by the PTA
- 1966-67 Roanoke City Schools Annual Report (pamphlet)
- 1970-71 school field trip information
- school calendars for 1970-71 and 1971-72
- school music event programs
- newspaper clippings regarding PTA and school activities
- “Code of Ethics of the Education Profession” adopted by the NEA, 1970
- Roanoke Valley Children’s Theater season information for 1970-71
- flyer for summer vacation movies at Towers Theater and Terrace Theater, 1971

1971-72 PTA Scrapbook – Documents the activities of the PTA and students. Loose items were placed in Box 2, Folder 14.

- list of PTA officers, proposed budget, PTA Yearbook 1971-72
- PTA executive board meeting minutes
- PTA monthly newsletters
- various notices distributed by the PTA
- school music event programs
- Grandin Court School Handbook, 1972
- Roanoke City Public Schools School Board policy on Drug Abuse, Dec. 1971
- pamphlet for Roanoke City Public Schools Elementary Education Center Program, 1971-72
- newspaper clippings regarding PTA, school, and student activities

- “Pioneer Living” booklet by The Roanoke Historical Society
- “News for Roanoke City Educators” 1971-72
- “Cue Card” from WBRA-TV 1971-72
- “Sister City News,” Mar. 1972
- Roanoke Valley Children’s Theater season information for 1971-72
- “District P Press,” Sept. 1971
- “Roanoke City Educator” Oct., Nov., Dec. 1971, Mar. 1972
- “National Geographic Specials” information from WDBJ-TV
- several issues of Grandin Court school newspaper
- correspondence received
- information on Roanoke YMCA Resident and Day Camps for Summer 1972

1973-77 PTA Scrapbook – Documents the activities of the PTA and students.

Loose and easily removed items placed in Box 2, Folders 15 and 16.

- 1973-74 PTA Yearbook
- 1974-75 proposed PTA budget and list of officers
- 1976-77 PTA officers list
- PTA newsletters
- notices distributed by the PTA
- newspaper clippings regarding PTA, school, student, and teacher activities
- list of school faculty
- 1974-75 Budget for Grandin Court School
- Roanoke Valley Children’s Theater 1973-74 season information
- pamphlet for Roanoke City Public Schools Elementary Education Center Program, 1973-74
- correspondence received
- “Cue Card” from WBRA-TV 1973-74
- Roanoke City Schools Superintendent’s Report, Jan. 1974, about Lucy Addison Junior High School
- school music event programs
- photographs of: Principal Carl Nave “King for a Day”; Grandin Court School Nov. 1976; Mrs. Lundy’s first graders at PE Nov. 1976
- 1975-76 Grandin Court School Yearbook



1977-79 PTA Scrapbook –Documents the activities of the PTA and students. All items were removed and placed in Box 2, Folders 17 through 19.

- photographs of Grandin Court School building
- 1977-78 School Yearbook
- 1977-78 PTA Yearbook
- PTA proposed budget 1977-78. 1978-79
- List of PTA officers. 1978-79
- notices and publications of the Roanoke City School district
- newspaper clippings about the school, PTA, students and teachers,
- monthly Grandin Court PTA newsletters
- various notices from the PTA, including fundraising information
- programs from school music programs and plays
- lunch menus
- thank you notes and other correspondence received by PTA
- notice of students winning Keep Virginia Green poster contest
- photographs of Fourth grade trip to Williamsburg and Jamestown (1977-78) and Fun Day, Arbor Day, and Science Club (1978-79)

1982-85 PTA Scrapbook –Documents the activities of the PTA and students. All items were removed and placed in Box 2, Folders 20 through 28.

- list of 1982-83 and 1983-84 PTA officers and committee chairs
- 1982-83 and 1983-84 PTA proposed budget
- 1984 fall festival financial report
- monthly Grandin Court PTA newsletters
- notices distributed by the PTA
- notices distributed by school principal Jack Ramey
- school lunch menus
- notices and publications of the Roanoke City School district
- photographs of school events (Fall Festival; teacher banquets; music programs; outside performers; Fallon Park School dance group; fundraising events; skating parties)
- newspaper clippings related to Grandin Court and Roanoke City Schools
- information on school field trips
- correspondence received (thank you notes)
- program of Patrick Henry H.S. performance of Charles Dickens's *A Christmas Carol*, Dec. 1983
- information on PTA fundraising events and sales, including Fall Festival

1985-86 PTA Scrapbook –Documents the activities of the PTA and students. All items were removed and placed in Box 2, Folders 29 through 31.

- monthly PTA newsletters
- monthly Grandin Court school newsletters
- notices distributed by the PTA
- proposed PTA budget 1985-86
- notices and publications of the Roanoke City School district
- notices distributed by school staff
- school lunch menus
- information on PTA fundraising events and sales, including Fall Festival
- photographs of school events (Fall Festival, back-to-school night; Christmas program; Christmas parties; skating party; PTA meetings)
- YMCA activity brochures
- newspaper clippings related to Grandin Court and Roanoke City Schools
- correspondence received (thank you notes)

1986-87 PTA Scrapbook – Documents the activities of the PTA and students. All items were removed and placed in Box 2, Folders 32 through 34.

- monthly Grandin Court PTA newsletters
- monthly Grandin Court school newsletters
- notices distributed by the local and national PTA
- notices and publications of the Roanoke City School district
- notices distributed by school staff
- school lunch & breakfast menus
- photographs of school events (1986 end of year; playground scenes; Christmas program; skating party; other school performances; Spring Fling; 1987 end of year)
- newspaper clippings related to Grandin Court and Roanoke City Schools
- correspondence received (thank you notes)
- written summary of year's activities at the school

1987-88 PTA Scrapbook – Documents the activities of the PTA and students. All items were removed and placed in Box 2, Folders 35 and 36.

- monthly Grandin Court school newsletters
- notices distributed by the local and national PTA
- list of 1987-88 PTA officers
- proposed 1987-88 PTA budget
- notices and publications of the Roanoke City School district
- award certificates presented to the Grandin Court PTA
- school lunch menus
- photographs of school events (skating party; Christmas program; Mrs. Chapman's retirement; Miss Williams's retirement; PTA school grounds improvement program; last day of school)
- correspondence received (thank you notes)

1989-90 PTA Scrapbook – Documents the activities of the PTA and students. All items were removed and placed in Box 2, Folders 37 through 39.

- newspaper clippings about local and state education issues, including YMCA plan to use school buildings, and the illness and death of Joshua Gibbs
- monthly Grandin Court school newsletters
- correspondence received (thank you notes)
- Earth Day plans
- thank you notes and drawings by students
- photographs (dedication of school sign, Back-to-School Night, Dads' Spaghetti Supper, Grandparents Day, Halloween, Health Screening, dedication of tree for Joshua Gibbs, playground installation, Hoe-Down! talent show, tree planting for Earth Day, Awards, Volunteers)